



★ Positions & Responsibilities

Serenica Home Care Services offers several meaningful non-medical roles, each carefully designed to support our clients and families with genuine compassion and the highest level of professionalism. Whether you are drawn to direct personal care, household support, or administrative coordination, there is a place for you on our team.

Every position at Serenica is built around our core belief that every client deserves to live with dignity, independence, and comfort in their own home. We customise all services based on the individual needs of each client, ensuring that our care is always personal, responsive, and respectful.

Personal Care & Companion Caregiver

Hands-on support for daily living and meaningful companionship

Homemaker & Household Support Assistant

Reliable household help keeping homes safe and comfortable

Care Coordinator / Intake Specialist

The vital link connecting clients, families, and caregivers



Personal Care & Companion Caregiver

The Personal Care & Companion Caregiver role is at the very heart of what Serenica Home Care Services does. This position is ideal for warm, patient individuals who find deep fulfilment in helping others maintain their independence and quality of life. Our caregivers are not merely service providers — they are trusted companions who make a genuine difference in the daily lives of the people they serve.

This role requires empathy, reliability, and a calm, attentive presence. Caregivers in this position build meaningful relationships with clients over time, providing both practical assistance and the kind of steady, reassuring companionship that truly enriches a person's life at home.

Personal Hygiene & Grooming

Assisting with bathing, grooming, and dressing to help clients start each day with comfort and confidence.

Companionship & Emotional Support

Providing warm, genuine companionship and emotional presence to reduce isolation and nurture wellbeing.

Mobility & Safety

Mobility assistance and fall prevention to keep clients safe and confident as they move through their day.

Meals & Nutrition

Meal preparation and light cooking tailored to client preferences and dietary needs.

Medication Reminders

Providing timely medication reminders to support adherence — *no administration involved*.

Appointments & Errands

Accompanying clients to medical appointments, errands, and community activities to maintain active, engaged living.

- ☐ This position is ideal for individuals who enjoy helping others maintain independence and quality of life. Services are always customised to each client's unique needs.



Homemaker & Household Support Assistant

A clean, organized, and comfortable home is essential to wellbeing — and for many clients, maintaining that environment on their own becomes increasingly challenging. The Homemaker & Household Support Assistant plays a vital role in ensuring that clients can continue living safely and comfortably in their own homes, without the stress of managing everyday household tasks alone.

This role is particularly well suited to clients who may not require direct personal care but greatly benefit from consistent, reliable help around the home. A Homemaker Assistant brings structure, cleanliness, and peace of mind to the household, freeing clients and their families to focus on what matters most. Our assistants approach every task with care, discretion, and a genuine pride in the work they do.

What We Help With

- Light housekeeping throughout the home
- Laundry and linen changes
- Meal preparation for all times of day
- Grocery shopping and errands
- Organising household items
- Maintaining a clean, safe living space

Who This Role Serves Best

This position is ideal for clients who may not need personal care but who benefit immensely from assistance with daily household tasks. Whether it is a senior who finds housework physically demanding, a family member recovering from illness, or someone simply in need of reliable support, this role provides consistent, high-quality help tailored to each household.

At Serenica, we believe that a well-kept home reflects the dignity and respect that every client deserves. Our Homemaker Assistants are trained to work efficiently, respectfully, and with genuine attention to detail.



Care Coordinator / Intake Specialist

The Care Coordinator / Intake Specialist is the vital operational backbone of Serenica Home Care Services. This role ensures that every client and family receives timely, thoughtful, and compassionate support from the very first point of contact. The Care Coordinator manages onboarding, scheduling, and all ongoing communication between caregivers, clients, and families — making certain that every service runs smoothly, efficiently, and in full alignment with Serenica's standards of excellence.

This is a role that demands exceptional organisational skills, strong interpersonal communication, and a deep commitment to client-centred care. The ideal candidate brings both professional rigour and a compassionate heart to every interaction, understanding that families placing their trust in Serenica deserve nothing less than clear, reliable, and responsive support at every stage of their care journey.

01

Initial Consultations & Intake

Conducting thorough initial consultations and intake assessments to understand each client's unique needs and circumstances.

02

Client Information & Service Planning

Gathering detailed client information and mapping out appropriate service plans tailored to individual requirements.

03

Scheduling & Caregiver Assignment

Coordinating caregiver schedules and assignments to ensure the right caregiver is matched with each client.

04

Communication & Relationship Management

Maintaining clear, consistent communication with clients and families regarding services, updates, and any changes.

05

Records, Documentation & Quality Oversight

Maintaining accurate client records, monitoring caregiver visit notes, and ensuring all services meet Serenica's rigorous quality standards.

- ☐ This position plays a key role in ensuring that services run smoothly and efficiently for both clients and caregivers, and is central to delivering the Serenica experience every client deserves.

✨ Peace & Blessings Cleaning Services

Peace & Blessings Cleaning Services provides reliable, professional residential and commercial cleaning designed to create spaces that are genuinely clean, safe, and welcoming. We believe that a clean environment is not just about appearances — it is about creating a space where people feel comfortable, healthy, and at ease in their surroundings.

Our cleaning services are built on three pillars: attention to detail, consistency, and an unwavering commitment to customer satisfaction. Every job we undertake is approached with care and thoroughness, ensuring that no corner is overlooked and every surface is treated with the respect it deserves. We take pride in our work and in the trust that our clients place in us.



Routine Home Cleaning

Regular, reliable cleaning to keep your home consistently fresh, organised, and inviting throughout the week.



Deep Cleaning

Thorough, top-to-bottom deep cleaning that addresses every corner, surface, and detail for a truly refreshed space.



Move-In / Move-Out Cleaning

Comprehensive cleaning for transitions — ensuring spaces are pristine and ready whether you are arriving or departing.



Office & Commercial Cleaning

Professional cleaning solutions for workspaces, keeping commercial environments safe, hygienic, and presentable.

In addition to our standard service offerings, we provide **customised cleaning solutions** based on your specific needs and preferences. Whether your space requires special attention, a particular schedule, or a bespoke combination of services, Peace & Blessings Cleaning Services will work with you to create a plan that fits your life perfectly.



How to Apply

We would love to welcome you to the Serenica family. Joining our team means becoming part of a community that truly cares — about the clients we serve, the families who trust us, and the dedicated individuals who make our work possible every single day.

Applying is straightforward. Simply complete the application form and follow the detailed instructions that will be sent directly to your email address. Our team will guide you through each step of the process, ensuring you have everything you need to move forward with confidence.

Application Steps

1. Complete the online application form
2. Check your email for detailed instructions
3. Follow the steps outlined in your email
4. Our team will be in touch to guide you forward

Why Join Serenica?

At Serenica Home Care Services, we are committed to building a team of compassionate, skilled, and dedicated professionals. We value every member of our staff and invest in creating a supportive, respectful working environment where caregivers and coordinators can truly thrive.

If you are passionate about making a meaningful difference in the lives of others, we encourage you to take the first step today.

"Every role at Serenica is an opportunity to make a real, lasting difference in someone's life. We look forward to welcoming you to our team."